

## **In the Crucial Recruitment Area, WorkOne Assists Employers in Finding the Best Fit for Jobs and Candidates**

### **WorkOne's Expertise and Resources Cover Training, Recruitment, Networking, and Targeted Career Fairs, Among other Capabilities**

WorkOne can help attract the best-qualified candidates for your open position by assisting in recruitment, screening, and assessment. We recruit in a variety of ways to match your needs, ensuring that we find the right people with the right skills to fit your business operations. Our support of employers includes use of our facilities for screening and administrative help.

### **Candidate Screening Assistance**

Focus on the best-qualified, most reliable job applicants with screening assistance from WorkOne. We will do the work on your behalf to review resumes of candidates based on your goals for a position. We can administer and track testing to ensure job candidates match your requirements at whatever skill level, experience, and work history required. As an employer, you may select from a battery of tests, or provide your own. In building a relationship with you as an employer, we can customize the tests to align with your business. Your Business Services Representative will assist in determining the selection process for each position, and your BSR even can offer administrative assistance and onsite screening facilities.

### **Candidate Assessment & Remediation**

When your business makes use of products such as WorkKeys job profiling you may get support from WorkOne for training individuals in skills identified as necessary to a specific job. Job applicants or employees can take advantage of computer-based training to build the skills necessary to be successful in the job—and certify having done so. In addition, WorkOne provides one-on-one counseling, resume assistance, and other services to job seekers; in this light, we try to develop a dialogue with them in order to pinpoint just the right candidates for your open positions.

### **Targeted Recruiting and Job Fairs**

Using our expertise and experience, WorkOne can design a job fair specifically for your company and your business goals.

Targeted recruiting becomes critically important when you need to fill multiple positions with the best candidates. You need to quickly and effectively narrow the field, and many times you want to meet qualified candidates for on-the-spot interviews. WorkOne offers a variety of effective recruiting tools to target the best-qualified job seekers. These tools include frequent Job Fairs, Workshops and Networking opportunities at WorkOne Centers. Some Career Fairs address specific populations such as Seniors and Youth while others deal with workforce principles such as Diversity. We host events for specific industries including education, healthcare, and technology.

### **Veteran Services**

Veterans get preferences on all jobs posted at WorkOne. Moreover, WorkOne offers special services administered by Local Veteran Employment Representatives, who are onsite at WorkOne, and designed to match U.S. veterans of military service with employers who need these highly skilled and motivated workers.